



Parks & Recreation Board MEETING NOTES Approved

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	07.06.15 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Tammy Steffens

ATTENDEES

Parks & Recreation Board

X David Scheirman, Chair
X Mary Reid, Vice Chair
— Eric Evans
X Marney Jett
X James Forsyth
X David Sorensen
X John Clifford
— Brian Amer
X Eric Kneifel

Council Liaison

X Jennifer Kuiper, City Councilor

City Staff

X Kristen Switzer, Community Services Director
X Tammy Steffens, Volunteer Coordinator

MEETING NOTES

1. Call to Order/Roll Call (Scheirman)
 - The meeting was officially called to order at 7:01 pm.
2. Adjustments to the Agenda (Scheirman)
 - None.
3. Citizen Comment (Scheirman)
 - None.
4. Approval of Minutes (Scheirman)
 - *Reid motioned to approve the May 4, 2015 minutes. Seconded by Forsyth. All in favor; motion passed.*
5. Woodhaven Park - Phase 2 Update (Switzer)
 - Land Use Application is been submitted and is in the site plan review phase. It is considered Type 2 which allows for a staff level decision. There will not be a need for a hearing before the Planning Commission.
 - On target is to be done in late August/early September and, go to bid in Winter 2015 and construction to start Spring 2016.

- There was discussion about a beach volleyball pit. This had been brought up quite some time ago but nothing in recent community meetings. It is something that can always be added later.

6. Dog Park Update (Switzer)

- On target to go to bid in late July/early August. Construction should take approximately three weeks. Should be open in September/October.
- Switzer submitted Dog Park Rules (Exhibit A) as a suggestion for rules to be used/posted at our Dog Park. Switzer reviewed each one with the Board and it was decided that each Board member would review more closely before the August meeting and decisions would be made at that time. Suggestions were to eliminate the rule “Do not bring any dog toys inside the park” and to work on the verbiage for “No infants or small children are permitted in the dog park”.

7. Reports

- Parks Maintenance (Switzer)
 - Switzer submitted Power Point presentation Trees to be Removed prepared by Public Works (Exhibit B). Sorensen asked how the cost of tree removal and replacement was covered. Switzer answered that it was a budgeted item. Clifford asked about the process for replacing the trees. Switzer responded that the City goes through the same process as community members when replacing trees and that all replacement trees would be from the approved tree list.
 - *Reid motioned to follow the recommendations of the report submitted Public Works. Seconded by Forsyth. All in favor; motion passed.*
- Recreation Monthly Report (Switzer)
 - Switzer reported that the Field House covered expenses and brought in an additional \$20,000 (approximate).
 - Sports Fields and Gyms (May 2015)
 - Youth Soccer held their competitive tryouts in May and already asking for field space.
 - Youth baseball: the tee-ball and minors played approximately 120 games on the LRMS football field and at Middleton and Archer. These are the little guys and the season is over.
 - Youth baseball also had two tournaments in May. One on the 1st -3rd and one on the 29th – 30th. The first one had 58 games played and teams from McMinnville, Sandy, Scio and all over the Portland area. The tournament on the 29th had teams from Silverton, Salem, and Canby and most of the Portland metro area they held 57 games that weekend.
 - The rest of the month youth baseball held 58 league games at all the other levels at most all fields in town.
 - Youth lacrosse held the Sherwood Shoot Out lacrosse tournament on May 2nd and 3rd. This had 46 games at Snyder and the High School. They had teams in town from all over the Portland Metro area and as far away as Bellevue, Washington and Kings Way School in Washington. They also played 28 league games during the month at Snyder and the

High School. They finished up on the 30th with a league tourney at the High School.

- Youth softball held the "Fireballs 14A Invite on May 2nd and 3rd. They had 14 teams in town and played 34 games during the weekend the team that came the farthest was from Redmond. They also played 28 league games during the month.
- Greater Portland Soccer District rented Snyder for four hours during the month.
- YVBA (Youth Volleyball) has finished up their spring season at LRMS for the year.
- Sherwood Middle School Track has finished up while the Sherwood Youth Track Club will move over to the High School after Graduation.
- Field House (May 2015)
 - We had some of our dasher boards repaired this month.
 - We also had our bathrooms repainted.
 - We are still running four adult leagues.
 - Things are slowing down, we will be going to Wednesday only pre-school play starting in June and will be open Sunday through Friday.

Monthly Report May 2015					
<u>May-15</u>	<u>May-15</u>	<u>YTD</u>			<u>May-14</u>
<u>Usage</u>		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	4	392	24	5504	350
Rentals	35	525	831	13868	1504
Other (Classes)					
[1] Day Use	11	99	90	695	21
Total Usage		1016		20067	1875
<u>Income</u>	<u>May-15</u>	<u>YTD</u>			
Rentals	\$2,500	\$51,809			
League fees (indoor)	\$4,920	\$72,734	-	-	
Card fees (indoor)	\$120	\$3,510			
Day Use	\$238	\$2,015			
Advertising					
Snacks	\$225	\$5,356			
Classes					
Total	\$8,003	\$135,424			

FY 13 14					
Income	May-14	YTD			
Rentals	\$5,770	\$45,591			
League fees (indoor)	\$3,725	\$78,206			
Card fees (indoor)	\$30	\$3,559			
Day Use	\$33	\$1,659			
Advertising		\$1,500			
Snacks	\$256	\$4,747			
Classes					
Total	\$9,814	\$135,262			

- Sports Fields and Gyms (June 2015)
 - Youth soccer's classic teams are already practicing all over town.
 - Youth baseball held their Senior tournaments on June 12th through the 14th they had 23 teams from out of town here and played 56 games during the weekend. Youth baseball also hosted the Midget American District I do not have numbers for this event. With all that going on they also played 77 league games at the Midget, Junior and Seniors levels.
 - Youth softball held two tournaments during the month, June 6th and 7th and June 13th and 14th. They had approximately 22 teams from out of town and played 64 games over the two weekends. They also played 9 league games during the month.
 - Greater Portland Soccer District rented Snyder Park for 10 hours during the month for adult games.
 - Sherwood Youth Track still has a few kids practicing for Nationals at the high school.
- Field House(June 2015)
 - We are still running 4 nights of adult leagues.
 - Wednesday pre-school play is doing well as moms want to get out of the heat.
 - Public works just had some fans installed to move the air around on and around the field.
 - We are coming into our slowest time of the year.

Monthly Report June 2015					
<u>June-15</u>	<u>Jun-15</u>		<u>YTD</u>		<u>Jun-14</u>
Usage		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	4	392	24	5896	350
Rentals	81	1215	912	15083	580
Other (Classes)					
[1] Day Use	4	30	94	725	9
Total Usage		1637		21704	939
Income	<u>Jun-15</u>	<u>YTD</u>			
Rentals	\$5,050	\$56,859			
League fees (indoor)	\$4,620	\$77,354			
Card fees (indoor)	\$70	\$3,580			
Day Use	\$110	\$2,125			
Advertising					
Snacks	\$115	\$5,471			
Classes					
Total	\$9,965	\$145,389			
FY 13 14					
Income	<u>Jun-14</u>	<u>YTD</u>			
Rentals	\$1,775	\$47,366			
League fees (indoor)	\$3,735	\$81,941			
Card fees (indoor)	\$130	\$3,689			
Day Use	\$15	\$1,674			
Advertising		\$1,500			
Snacks	\$100	\$4,847			
Classes					
Total	\$5,755	\$141,017			

- Sherwood West Concept Plan Committee Report (Jett)
 - Jett reported that there was a Community Advisory Committee (CAC) meeting on June 4. They focused on what was important to the community. Based on feedback the community valued:
 - Schools
 - Good planning
 - A complete community

- Goals: A well planning growth maximizing preservation of natural resources and keeping Sherwood small town feel.
- Jett said that there is currently an online survey open until July 17 that has three alternative maps. The survey asks participants for likes and dislikes of each map. There was an Ice Cream Social for community members on June 18. The next meeting will be on July 30 to discuss a preferred alternative map based on the online survey, and strategy.

8. Council Update (Kuiper)

- Kuiper reported that Council has been interviewing attorneys for the new in-house counsel position. They are now in the process of checking references and expect a decision to be made next month.
- Kuiper stated that Council will be discussing all recreation facilities. Should all facilities be integrated and if so, how? The two facilities that will be discussed at the July 7 meeting will be The Senior Center and the Field House, including partnerships with youth sports. A park district was brought up and Switzer explained that there was an attempt to form a parks district in 2000 with Tigard, Tualatin, Sherwood and parts of Washington County. It failed. This was right after the YMCA bond which could have had some impact.
- Kuiper was asked and confirmed that the Dog Park will be funded through SDCs

9. Other

- Switzer advised Board that the Field House turf needs to be replaced. They are hoping to get bids in August.
- Switzer reported that Michelle Miller will be attending the August meeting to discuss the Cedar Creek Trail. Switzer said that we have gotten the green light from ODOT and part 1 of the contract is back.
- Switzer announced that Music on the Green will be starting July 15 and run for 7 weeks.

10. Next meeting/adjourn

- Next meeting will be held on Monday, August 3, 2015 at 7:00 pm at City Hall.

Adjourned at 7:49 pm